

CITY OF RUSTON

Date: September 9, 2011

POSITION ANNOUNCEMENT

The City of Ruston is recruiting for the following position:

TITLE: Meter Reader I

**SUMMARY
OF DUTIES:**

Walks and drives established routes to take reading of meter dials using a handheld computer and returns readings for billing purposes. Inspects meters & connections for defects, damage, and unauthorized connections.

REQUIREMENTS:

EDUCATION: High school diploma or general education degree (GED).

EXPERIENCE: Six months related experience and/or training; or equivalent combination of education and experience.

SKILLS: Must have an excellent driving record. Must be able to read meters effectively and efficiently. Must have excellent organizational and customer relation skills. Must be able to do a lot of walking

LICENSES: Must have a valid LA driver's license

RATE OF PAY: \$9.92

CLOSING DATE: Open until filled

BENEFITS: Full/Time, Vacation Leave, Sick Leave, Holiday Pay, Insurance & Retirement

APPLYING INSTRUCTIONS

Interested applicants should submit a resume and a letter of interest to City of Ruston, Attn: Personnel, P.O. Box 2069, Ruston, LA 71273; by fax: 318-251-2229; stop by City Hall, Room 211 for an application; or visit our website at www.ruston.org

**PRE-EMPLOYMENT PHYSICAL AND DRUG TESTING IS REQUIRED
THE CITY OF RUSTON IS AN "AT WILL" EMPLOYER
THE CITY OF RUSTON IS AN EQUAL OPPORTUNITY EMPLOYER**